Archiving

## Prof. Cristina Cenedella

COURSE AIMS AND INTENDED LEARNING OUTCOMES

The archive is a specific cultural asset, with its own methodologies of formation, conservation and use. The course examines the notion of an “archive” by way of a historical *excursion,* from the civilisations of the third millennium BC to the modern era.

Specific notions of conservation and use, nomenclature and types of archives (public, private, family, corporate, ecclesiastical) will be provided.

Guided visits are planned to conservation archives in the city of Milan.

In the second half of the year, the concept of the "source" as an interdisciplinary approach to history will be expanded and explored, through the analysis of "non-traditional sources". "Image and allegory" will be examined in representations from classical myths to the Middle Ages, through livestock, herbaria and descriptions of fantastical journeys.

Inventory software for historical archives will be tested in the field, and readings and exercises will be conducted on original documents from modern times.

COURSE CONTENT

## Programme 6 ECTS

1. Definition, function and legislation of the archive.

2. The history of archives.

3. Visits to Milan archives, according to different types.

4. Concepts of conservation and use; nomenclature.

5. Notes on the teaching of sources.

## Programme 12 ECTS

1. The teaching of sources and methodology of archival research.

2. Workshop activities.

3. Analysis of "non-traditional sources": livestock, herbaria and stories of fantastical journeys.

4. Written tutorial.

READING LIST

Programme 6 ECTS

Compulsory texts

P. Carucci-M. Guercio, *Manuale di archivistica,* Carocci, 2009.

Consultation of the website *http://archivi.beniculturali.it*.

EP Adcock (Ed.), *Principi dell’ifla per la cura e il trattamento dei materiali di biblioteca,* 2004 (downloadable from IFLA.ORG website).

Programme 12 ECTS

Compulsory text (in addition to those indicated for the 6 ECTS)

C. Cenedella-S. Mascheroni (Eds.), *Fonti del sapere. Didattica ed educazione al patrimonio culturale,* Virtuosa-mente edizioni, 2014.

One text to be chosen from the following:

C. Frugoni, La fortuna di Alessandro Magno dall'Antichità al Medioevo, La Nuova Italia, Florence, 1978.

C. Frugoni, Uomini e animali nel Medioevo. Storie fantastiche e feroci, Il Mulino, 2018.

A. Barbero-C. Frugoni, Medioevo, storia di voci, racconto di immagini. Laterza, 2015.

C. Frugoni, Paure medioevali, epidemie, prodigi, fine del tempo, Il Mulino, 2020.

C. Frugoni, Francesco e l'invenzione delle stimmate: una storia per parole e immagini fino a Bonaventura e Giotto, Einaudi, 2010.

TEACHING METHOD

Lectures with screenings; guided reading of ancient documentation; guided visits to city archives. In the second half of the year, visits to museums and places of industrial archaeology such as "local sources" and workshops.

ASSESSMENT METHOD AND CRITERIA

Oral exam (questions related to the texts indicated in the reading list and the course programme) preceded on the same day by a short written paper consisting of an open-ended question; assessment of the oral answers; assessment of a written exercise (per 12 ECTS programme).

NOTES AND PREREQUISITES

Knowledge of the lines of Italian medieval and modern history is required, at least at a high school level.

Further information can be found on the lecturer's webpage at http://docenti.unicatt.it/web/searchByName.do?language=Eng or on the Faculty notice board.