**Seminar: Telematic civil trial**

Prof. Paolo Prandini

***COURSE AIMS AND INTENDED LEARNING OUTCOMES***

The seminar aims to introduce students to the legal and IT knowledge of the telematic civil process, as well as to the operational use of the relevant technological tools most widely used in law and professional firms.

Consequently, at the end of the seminar, students are expected to have acquired a solid practical knowledge of the telematic civil process and to become familiar with the use of the related technological tools and complementary computer systems.

***COURSE CONTENT***

1. Access Points and the portal: pst.giustizia.it. Configurations and use of digital signature devices. 2. Creation and management of telematic files. The granting of power of attorney to disputes for the electronic civil process. Creation and transmission of electronic deposit envelopes; verification of the deposits also through PEC services. 3. The new systems for the electronic payment of the standard court fees and of the court registry fees. 4. Consultation of the registers of the Courts, of the Courts of Appeal and of the Court of Cassation. Anonymous consultation of registers and jurisprudence research. 5. Notifications by certified e-mail (PEC). PEC address search through recognised registers (RegInde - INI-PEC - iPA - PPAA Register - Business Register). Authentication of analogue and digital copies of deeds and dispositions. 6. Handling hearings in remote mode: tools for videoconferencing. 7. Management and scheduling systems. Billing services and overview of electronic invoicing. Archiving and organised management of documents and files.

***READING LIST***

Reading list information as well as study and research materials will be provided directly by the lecturer during the seminar meetings, and through his personal page on the website www.unicatt.it and on the Blackboard platform (*www.blackboard.unicatt.it*).

***TEACHING METHOD***

The seminar consists of lectures held in the computer room to allow students to acquire basic practical skills in the concrete use of the tools for the telematic civil procedure. The seminar is completed through meetings with field professionals to address some issues that are particularly significant in the daily use of information systems in the legal field.

Attendance is therefore strongly recommended.

***ASSESSMENT METHOD AND CRITERIA***

At the end of the seminar there will be a practical test on a PC, which consists of one or more questions relating to the course content to verify the knowledge acquired.

To pass the test and become eligible for the ECTS credit, students must demonstrate that they have acquired sufficient knowledge of the topics addressed both in the computer room and during the meetings and that they can adequately resolve the questions presented.

Students will therefore have to demonstrate full and critical command of the topics covered, as well as accuracy and suitable skills in the use of IT tools.

***NOTES AND PREREQUISITES***

Participation in the seminar is easier and more profitable for students who have already acquired basic knowledge of civil proceedings and telematic procedures: although there are no prerequisites, students’ prior or simultaneous attendance at courses such as Institutions of civil procedural law, Civil procedural law, and Telematic civil trial is recommended.

In case the current Covid-19 health emergency does not allow frontal teaching, remote teaching will be carried out following procedures that will be promptly notified to students.

Further information can be found on the lecturer's webpage at http://docenti.unicatt.it/web/searchByName.do?language=ENG or on the Faculty notice board.