Admission Procedures Graduate Programme

Faculty of Linguistic Sciences and Foreign Literatures

Graduate Degree Programme in Foreign Languages, Literatures and Cultures (Class LM-37)

Academic year 2024/2025 – Milan campus

Profiles

- *European and American Languages, Literatures and Cultures*
- *Language Sciences, Terminologies and Text Types*
- *The Art and Industry of Narration: from Literature to Cinema and TV*

Programme in ITALIAN

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1. ADMISSION REQUIREMENTS

To be admitted to the Graduate Programme in Foreign Languages, Literatures and Cultures, it is necessary to meet the admission requirements set out in the following paragraphs.

1.1. Curricular requirements

To access the Graduate degree Programme in Foreign Languages, Literatures and Cultures, it is necessary to meet the **curricular requirements** indicated in the following paragraphs according to the profile of interest.

1.2. EUROPEAN AND AMERICAN LANGUAGES, LITERATURES AND CULTURES PROFILE

To access the European and American Languages, Literatures and Cultures profile of the Graduate degree Programme in Foreign Languages, Literatures and Cultures, it is necessary to meet **the curricular requirements,** indicated in point A or point B, **and the linguistic knowledge** indicated in the paragraph LANGUAGE KNOWLEDGE FOR THE EUROPEAN AND AMERICAN LANGUAGES, LITERATURES AND CULTURES PROFILE:

A. A **graduate degree** obtained or to be obtained by **28 February 2025** in the degree class:
   - L-11 Modern Languages and Cultures (ex-Ministerial Decree 270/04 or class 11 ex M.D. 509/99);
   - L-12 Language Mediation (ex M.D. 270/04 or class 3 ex M.D. 509/99).

➢ at least 16 ECTS in the following scientific-disciplinary sectors in the undergraduate degree syllabus or of the first level university master's degree, or as individual courses passed:
   - at least **8 ECTS** in the linguistic-communicative and literary sector: L-LIN/01, L-LIN/02, L-LIN/10, L-LIN/11, L-FIL-LET/10, SPS/08;
   - at least **8 ECTS** in the literary and semiotic-philosophical sector: L-LIN/03, L-LIN/05, L-LIN/06, L-LIN/13, L-LIN/21, L-ART/06, M-FIL/05.

Up to 16 ECTS may be missing from those required. The programme coordinator reserves the right to assess whether the required teaching content has been included in the undergraduate degree course syllabus and, if necessary, to draw up an *ad hoc* degree curriculum. Applicants will receive appropriate communication.

B. An **undergraduate degree** (ex M.D. 270/04 or ex M.D. 509/99) obtained or to be obtained by **28 February 2025** and at least **33 ECTS** in the syllabus of the undergraduate degree programme or of the first level university master's degree, or as single courses passes, in the following scientific-disciplinary sectors:

➢ at least **24 ECTS** in one of the following language areas:
   - French literature L-LIN/03 - Language and translation - French language L-LIN/04
   - Spanish Literature L-LIN/05 - Hispanic-American languages and literatures L-LIN/06 - Spanish Language and translation L-LIN/07
   - English Literature L-LIN/10 - Anglo-American languages and literatures L-LIN/11 - Language and translation - English language L-LIN/12
   - German Literature L-LIN/13 - Language and translation - German language L-LIN/14
   - Russian language and literature L-LIN/21;

➢ Up to a maximum of **9 ECTS** in the scientific – disciplinary fields: L-FIL-LET/14, L-LIN/02, L-FIL-LET/05, L-FIL-LET/13, L-LIN/01, L-FIL-LET/10, L-FIL-LET/11, L-FIL-LET/04, L-FIL-LET/12.

In addition, at least **16 ECTS*** in the following scientific disciplines must also be present in the undergraduate degree programme syllabus or of the first level university master's degree, or as individual courses passed:
   - at least **8 ECTS** in the linguistic-communicative and literary area: L-LIN/01, L-LIN/02, L-LIN/10, L-LIN/11, L-FIL-LET/10, SPS/08;

- at least **8 ECTS** in the literary and semiotic-philosophical area: L-LIN/03, L-LIN/05, L-LIN/06, L-LIN/13, L-LIN/21, L-ART/06, M-FIL/05.

***Up to 16 ECTS among those required may be missing**. The programme coordinator reserves the right to assess whether the required teaching content has been included in the undergraduate degree programme syllabus and, if necessary, to draw up an *ad hoc* degree curriculum. Candidates will receive appropriate communication.

The syllabus of candidates with an old university degree, an undergraduate university diploma or a diploma from a school for special purposes in accordance with the pre-Ministerial decree 509/99 or integrated/graduate from post-Ministerial Decree regulations 509/99- M.D. 270/04 is assessed by a special Commission appointed by the Faculty.

1.2.1. Language knowledge for the European and American Languages, Literatures and Cultures profile

In addition to the above-mentioned ADMISSION REQUIREMENTS, in the syllabus of the undergraduate degree programme there must be at least 24 ECTS in three annual examinations in each of the two specialised languages belonging to the following groups of scientific-disciplinary sectors:

- French literature L-LIN/03 - Language and translation - French language L-LIN/04
- Spanish Literature L-LIN/05 - Hispanic-American languages and literatures L-LIN/06 - Spanish Language and translation L-LIN/07
- English Literature L-LIN/10 - Anglo-American languages and literatures L-LIN/11 - Language and translation - English language L-LIN/12
- German Literature L-LIN/13 - Language and translation - German language L-LIN/14
- Russian language and literature L-LIN/21;

The teachings relating to European languages require a level of competence in line with level C1 of the European language framework. In particular, for the English language it will be necessary to take a Placement test after enrolment, organised by Se.L.D'A, the Language Service of Università Cattolica del Sacro Cuore. For more information, please contact the Se.L.D'A Language Service.

1.3. Language Sciences, Terminologies and Text Types profile

To access the Language Sciences, Terminologies and Text Types profile of the Graduate degree Programme in Foreign Languages, Literatures and Cultures, it is necessary to have the **curricular requirements** indicated in point A or B, **and the linguistic knowledge** indicated in the paragraph LANGUAGE KNOWLEDGE FOR THE LANGUAGE SCIENCES, TERMINOLOGIES AND TEXT TYPES PROFILE:

A. A **graduate degree** obtained or to be obtained by **28 February 2025** in the degree classes:
   - L-11 Modern Languages and Cultures (ex M.D. 270/04 or class 11 ex M.D. 509/ 99),
   - L-12 Language Mediation (ex M.D. 270/04 or class 3 ex M.D. 509/99).

➢ at least **16 ECTS** in the following scientific-disciplinary sectors in the undergraduate degree syllabus, of the first level university master's degree or as individual courses passed:
   - at least **8 ECTS** in the linguistic-communicative and literary area: L-LIN/01, L-LIN/02, L-LIN/10, L-LIN/11, L-FIL-LET/10, SPS/08;
   - at least **8 ECTS** in the literary and semiotic-philosophical area: L-LIN/03, L-LIN/05, L-LIN/06, L-LIN/13, L-LIN/21, L-ART/06, M-FIL/05.

Up to 16 ECTS may be missing from those required. The programme coordinator reserves the right to assess whether the required teaching content has been included in the undergraduate degree programme and, if necessary, to draw up an *ad hoc* degree curriculum. Candidates will receive appropriate communication.

B. An **undergraduate degree** (ex M.D. 270/04 or ex M.D. 509/99) obtained or to be obtained by **28 February 2025** and at least **33 ECTS** in the syllabus of the undergraduate degree programme of the first level university master's degree, or as individual courses passed, in the following scientific-disciplinary sectors:

- at least **24 ECTS** in one of the following language sectors:
  - French literature L-LIN/03 - Language and translation - French language L-LIN/04
  - Spanish Literature L-LIN/05 - Hispanic-American languages and literatures L-LIN/06 - Spanish Language and translation L-LIN/07
  - English Literature L-LIN/10 - Anglo-American languages and literatures L-LIN/11 - Language and translation - English language L-LIN/12
  - German Literature L-LIN/13 - Language and translation - German language L-LIN/14
  - Russian language and literature L-LIN/21;
  - Chinese language and linguistics L-OR/21;
  - Arabic language and linguistics L-OR/12;
- Up to a maximum of **9 ECTS** in the scientific – disciplinary sectors: L-FIL-LET/14, L-LIN/02, L-FIL-LET/05, L-FIL-LET/13, L-LIN/01, L-FIL-LET/10, L-FIL-LET/11, L-FIL-LET/04, L-FIL-LET/12.

In addition, at least **16 ECTS*** in the following scientific-disciplinary sectors must also be present in the undergraduate degree programme syllabus, or as individual courses passed:

- at least **8 ECTS** in the linguistic-communicative and literary area: L-LIN/01, L-LIN/02, L-LIN/10, L-LIN/11, L-FIL-LET/10, SPS/08;
- at least **8 ECTS** in the literary and semiotic-philosophical area: L-LIN/03, L-LIN/05, L-LIN/06, L-LIN/13, L-LIN/21, L-ART/06, M-FIL/05.

* **Up to 16 ECTS may be missing from those required.** The programme coordinator reserves the right to assess whether the required teaching content has been included in the undergraduate programme syllabus and, if necessary, to draw up an *ad hoc* degree curriculum. Candidates will receive appropriate communication.

The syllabus of candidates with an old university degree, an undergraduate university diploma or a diploma from a school for special purposes in accordance with the pre-Ministerial decree 509/99 or integrated/graduate degree from post-Ministerial Decree regulations 509/99- M.D. 270/04 is assessed by a special Commission appointed by the Faculty.

1.3.1. LANGUAGE KNOWLEDGE FOR THE LANGUAGE SCIENCES, TERMINOLOGIES AND TEXT TYPES PROFILE

In addition to the above-mentioned ADMISSION REQUIREMENTS, the syllabus of the undergraduate degree must include at least 24 ECTS in three annual exams in at least one of the two languages of specialisation belonging to some of the following groups of scientific-disciplinary sectors:

- French literature L-LIN/03 - Language and translation - French language L-LIN/04
- Spanish Literature L-LIN/05 - Hispanic-American languages and literatures L-LIN/06 - Spanish Language and translation L-LIN/07
- English Literature L-LIN/10 - Anglo-American languages and literatures L-LIN/11 - Language and translation - English language L-LIN/12
- German Literature L-LIN/13 - Language and translation - German language L-LIN/14
- Russian language and literature L-LIN/21;
- Chinese language and linguistics L-OR/21;
- Arabic language and linguistics L-OR/12;

The teachings relating to European languages require a level of competence in line with level C1 of the European language framework. In particular, for the English language it will be necessary to take a Placement test after enrolment, organised by Se.L.D'A, the Language Service of Università Cattolica del Sacro Cuore. For more information, please contact the Se.L.D'A Language Service.

1.4. THE ART AND INDUSTRY OF NARRATION: FROM LITERATURE TO CINEMA AND TV PROFILE

To access The Art and Industry of Narration: from Literature to Cinema and TV profile of the Graduate degree programme in Foreign Languages, Literatures and Cultures, it is necessary to have the **curricular requirements** indicated in points A or B, **and the language skills** indicated in the paragraph Language skills for The Art and Industry of Narration: from Literature to Cinema and TV profile:

A. A **graduate degree** obtained or to be obtained by **28 February 2025** in the degree class:
   - L-11 Modern Languages and Cultures (ex M.D. 270/04 or class 11 ex M.D. 509/ 99),
   - L-12 Language Mediation (ex M.D. 270/04 or class 3 ex M.D. 509/99).

➢ at least **16 ECTS** in the following scientific-disciplinary sectors in the undergraduate degree programme syllabus or of the first level university master's degree, or as individual courses passed:
   - at least **8 ECTS** in the linguistic-communicative and literary area: L-LIN/01, L-LIN/02, L-LIN/10, L-LIN/11, L-FIL-LET/10, SPS/08;
   - at least **8 ECTS** in the literary and semiotic-philosophical area: L-LIN/03, L-LIN/05, L-LIN/06, L-LIN/13, L-LIN/21, L-ART/06, M-FIL/05.

Up to 16 ECTS may be missing from those required. The programme coordinator reserves the right to assess whether the required teaching content has been included in the undergraduate degree programme syllabus and, if necessary, to draw up an *ad hoc* degree curriculum. Applicants will receive appropriate communication.

B. An **undergraduate degree** (ex M.D. 270/04 or ex M.D. 509/99) obtained or to be obtained by **28 February 2025** and at least **33 ECTS** in the syllabus of the undergraduate degree or of the first level university master's degree, or as single courses passed, in the following scientific-disciplinary sectors:

➢ at least **24 ECTS** in one of the following language areas:
   - French literature L-LIN/03 - Language and translation - French language L-LIN/04
   - Spanish Literature L-LIN/05 - Hispanic-American languages and literatures L-LIN/06 - Spanish Language and translation L-LIN/07
   - English Literature L-LIN/10 - Anglo-American languages and literatures L-LIN/11 - Language and translation - English language L-LIN/12
   - German Literature L-LIN/13 - Language and translation - German language L-LIN/14
   - Russian language and literature L-LIN/21;
   - Chinese language and linguistics L-OR/21;
   - Arabic language and linguistics L-OR/12;

➢ Up to a maximum of **9 ECTS** in the following scientific – disciplinary sectors: L-FIL-LET/14, L-LIN/02, L-FIL-LET/05, L-FIL-LET/13, L-LIN/01, L-FIL-LET/10, L-FIL-LET/11, L-FIL-LET/04, L-FIL-LET/12.

In addition, at least **16 ECTS***in the following scientific disciplinary sectors must also be present in the undergraduate degree syllabus, or as individual courses passed:
   - at least **8 ECTS** in the linguistic-communicative and literary sector: L-LIN/01, L-LIN/02, L-LIN/10, L-LIN/11, L-FIL-LET/10, SPS/08;
   - at least **8 ECTS** in the literary and semiotic-philosophical sector: L-LIN/03, L-LIN/05, L-LIN/06, L-LIN/13, L-LIN/21, L-ART/06, M-FIL/05.

* **Up to 16 ECTS may be missing from those required**. The programme coordinator reserves the right to assess whether the required teaching content has been included in the undergraduate degree programme syllabus and, if necessary, to draw up an *ad hoc* degree curriculum. Candidates will receive appropriate communication.

The syllabus of candidates with an old university degree, an undergraduate university diploma or a diploma from a school for special purposes in accordance with the pre-Ministerial Decree 509/99 or integrated/graduate degree from post-Ministerial Decree regulations 509/99- M.D. 270/04 is assessed by a special Commission appointed by the Faculty.

1.4.1. LANGUAGE KNOWLEDGE FOR THE ART AND INDUSTRY OF NARRATION: FROM LITERATURE TO CINEMA AND TV PROFILE

In addition to the above-mentioned ADMISSION REQUIREMENTS, the syllabus for the undergraduate degree programme must include at least 24 ECTS in three annual examinations in the English language in the following scientific disciplines:

- English literature L-LIN/10;
- Anglo-American languages and literatures L-LIN/11;
- Language and translation - English language L-LIN/12.

In case of lack of the indicated certifications or requirements it is necessary to take an English Test, within the deadline for submitting the application form (see section 3 ADMISSION PROCEDURES AND DEADLINES), organised by Se.L.D'A, the Language Service of Università Cattolica del Sacro Cuore. The dates and registration procedure are indicated in the notice.

The following are exempt from taking the English Test:

- Candidates who have completed or are due to complete an undergraduate degree programme in English;
- Candidates who have completed or are due to complete a double undergraduate degree taught in English;
- Candidates coming from one of the programmes taught by the Faculty of Linguistic Sciences and Foreign Literature at Università Cattolica del Sacro Cuore who have chosen the English language.

2. NUMBER OF PLACES AVAILABLE

There are **100 places** on the Graduate Programme in Foreign Languages, Literatures and Cultures, **25 of which are reserved for candidates with foreign qualifications.** The places are distributed among the three profiles as follows:

- 40 places for European and American Languages, Literatures and Cultures;
- 30 places for Language Sciences, Terminologies and Text Types;
- 30 places for The Art and Industry of Narration: from Literature to Cinema and TV.

3. ADMISSION PROCEDURES AND DEADLINES

Places on the Foreign Languages, Literatures and Cultures programme are allocated according to 2 admission phases.

PHASE*	ADMISSION PROCEDURE	APPLICATION SUBMISSION
1st PHASE	CHRONOLOGICAL ORDER WITH POSSIBLE INTERVIEW OR EVALUATION OF THE SYLLABUS	From 08 April 2024 To 22 July 2024
2nd PHASE	CHRONOLOGICAL ORDER WITH INTERVIEW OR EVALUATION OF THE SYLLABUS	From 29 July 2024 to 16 December 2024

Admission phases following the first will only take place if there are still places available.

Candidates with an Italian qualification must use the Enrolment Portal. For information on the procedure to follow, consult the Enrolment Portal User Guide.

Candidates with a foreign qualification or with an ecclesiastical title must comply with the provisions issued by the Ministry of University and Research, which have been published in a specific note. For information on admission to the Graduate Programme, please contact the International Admissions Office and read the admission procedures at link (https://international.unicatt.it/ucscinternational-undergraduate-programmes).

3.1. 1st Phase - Chronological order with possible interview or evaluation of the syllabus.

APPLICATION SUBMISSION: from 08 April 2024 to 22 July 2024

Provided that **all** ADMISSION REQUIREMENTS are met, candidates from the Faculty of Linguistic Sciences and Foreign Literature at Università Cattolica del Sacro Cuore with a **weighted average of 25/30 or higher,** and whose personal preparation is directly recognised, may directly **reserve their place in chronological order** until places are available, by paying the first instalment of university tuition fees through the Enrolment Portal **starting from 10:00 on 08 April 2024 and no later than 23:59 on 22 July 2024.**

To reserve a place, please consult the Enrolment Portal User Guide.

Candidates meeting **all** the ADMISSION REQUIREMENTS from the Faculty of Linguistic Sciences and Foreign Literature at Università Cattolica del Sacro Cuore and **with a weighted average of less than 25/30** are not recognised as having satisfactory personal preparation.

Candidates must **submit an application for an assessment of their syllabus** through the Enrolment Portal **from 10:00 on 08 April 2024 until 23:59 on 15 July 2024**. Acceptance of the application is subject to the degree programme coordinator's assessment of the knowledge and skills required through a careful analysis of the curriculum or even through an interview with the candidates. In this case, an e-mail will be sent to the candidates with the result of the evaluation.

Successful candidates can reserve their place in chronological order through the Enrolment Portal until all places are filled **by 23:59 on 22 July 2024.**

Candidates who have been unsuccessful may request an interview with the programme coordinator in order to discuss the reasons for their exclusion.

To reserve a place, please consult the Enrolment Portal User Guide.

To the candidates:

- from the undergraduate degree programmes of the Faculty of Linguistic Sciences and Foreign Literature at Università Cattolica del Sacro Cuore in the absence of certain ADMISSION REQUIREMENTS, within the limits indicated above;
- from other undergraduate degree programmes at Università Cattolica del Sacro Cuore;
- from undergraduate degree programmes at other universities,

the adequacy of personal preparation is not directly recognised. Applicants must book **an interview to assess the adequacy of their personal preparation** (for the topics of the interview, see section 4 "INTERVIEW TO ASSESS THE ADEQUACY OF PERSONAL PREPARATION AND EVALUATION OF THE SYLLABUS") through the Enrolment Portal **from 10:00 on 08 April 2024 until 23:59 on 15 July 2024,** bearing in mind that each date has a limited number of places.

Candidates receive the outcome by e-mail at the end of the interview. If the outcome is positive, they **may reserve their place in chronological order**, until all places have been filled, by paying the first instalment of university fees and contributions through the Enrolment Portal **by 23:59 of 22 July 2024**; if the outcome is negative, they **may not enrol in the programme**. Those absent from the interview can book a new one through the Enrolment Portal.

Candidates who do not reserve their place within the indicated deadline are considered to have withdrawn and cannot participate in the 2nd phase.

PLEASE NOTE: If it is found that the number of years of study in the language(s) of specialisation required in the CURRICULAR REQUIREMENTS section of the profile chosen is not available, the place cannot be reserved.

To find out how to book an interview and reserve a place, please consult the Enrolment Portal User Guide.

Applicants who were absent from the interview to assess the adequacy of their personal preparation, if interested in participating in the next phase, must book a new interview through the Enrolment Portal before the booking deadline (see INTERVIEW TO ASSESS THE ADEQUACY OF PERSONAL PREPARATION section).

3.2. 2nd Phase - Chronological order with interview or evaluation of the syllabus.

APPLICATION SUBMISSION: from 29 July 2024 to 16 December 2024

A notice stating the number of places that may be available for the 2nd phase will be available on the website on 26 July 2024.

Provided that **all** ADMISSION REQUIREMENTS are met, candidates from the Faculty of Linguistic Sciences and Foreign Literature at Università Cattolica del Sacro Cuore with a **weighted average of 25/30 or higher,** and whose personal preparation is directly recognised, may directly **reserve their place in chronological order** until places are available, by paying the first instalment of university tuition fees through the Enrolment Portal **starting from 10:00 on 29 July 2024 and no later than 23:59 on 16 December 2024.**

To reserve a place, please consult the Enrolment Portal User Guide.

Candidates meeting **all** the ADMISSION REQUIREMENTS from the Faculty of Linguistic Sciences and Foreign Literature at Università Cattolica del Sacro Cuore and **with a weighted average of less than 25/30** are not recognised as having satisfactory personal preparation.

Candidates must **submit an application for an assessment of their syllabus** through the Enrolment Portal **from 10:00 on 29 July 2024 until 23:59 on 09 December 2024**. Acceptance of the application is subject to the degree programme coordinator's assessment of the knowledge and skills required through a careful analysis of the curriculum or even through an interview with the candidates. In this case, an e-mail will be sent to the candidates with the result of the evaluation.

Successful candidates can reserve their place in chronological order through the Enrolment Portal until all places are filled **by 23:59 on 16 December 2024.**

Candidates who have been unsuccessful may request an interview with the programme coordinator in order to discuss the reasons for their exclusion.

To reserve a place, please consult the Enrolment Portal User Guide.

To the candidates:

- from the undergraduate degree programmes of the Faculty of Linguistic Sciences and Foreign Literature at Università Cattolica del Sacro Cuore in the absence of certain ADMISSION REQUIREMENTS, within the limits indicated above;
- from other undergraduate degree programmes at Università Cattolica del Sacro Cuore;
- from undergraduate degree programmes at other universities,

the adequacy of personal preparation is not directly recognised. Applicants must book **an interview to assess the adequacy of their personal preparation** (for the topics of the interview, see section 4 "INTERVIEW TO ASSESS THE ADEQUACY OF PERSONAL PREPARATION AND EVALUATION OF THE SYLLABUS")

through the Enrolment Portal **from 10:00 on 29 July 2024 until 23:59 on 09 December 2024,** bearing in mind that each date has a limited number of places.

Candidates receive the outcome by e-mail at the end of the interview. If the outcome is positive, they **may reserve their place in chronological order**, until all places have been filled, by paying the first instalment of university fees and contributions through the Enrolment Portal **by 23:59 of 16 December 2024**; if the outcome is negative, they **may not enrol in the programme**. Those absent from the interview can book a new one through the Enrolment Portal.

PLEASE NOTE: once a place has been reserved for a profile, it is not possible to transfer to another profile of the Graduate degree Programme in the same academic year.

4. INTERVIEW TO VERIFY THE ADEQUACY OF PERSONAL PREPARATION

Candidates whose personal preparation is not recognised as adequate will be subject to an interview conducted by the Commission appointed by the Faculty.

The purpose of the **interview** is to verify the adequacy of personal knowledge and to ascertain the possession of the essential knowledge and skills typical of the degree classes L-11 Modern Languages and Cultures (ex M.D. 270/04 or class 11 ex M.D. 509/99) or L-12 Language Mediation (ex M.D. 270/04 or class 3 ex M.D. 509/99) with particular reference to the subject areas that characterise the Graduate Programme.

The candidate is deemed suitable if he/she demonstrates that he/she has at least a basic knowledge of the required topics, is able to make connections between them, demonstrates that he/she has acquired sufficient independence of judgement and is able to communicate the topics of the interview in an appropriate language. The candidate is also presented with a written text in a foreign language, for each language, on a topic of a literary nature or of international current affairs, which must be summarised orally in the two foreign languages or in the foreign language of the degree programme to which the candidate has submitted his/her application.

Candidates who take part in the admission interview for the Language Sciences, Terminologies and Text Types profile must declare only then the first language they intend to specialise in during their Graduate degree Programme, bearing in mind that the choice is conditional on possessing at least 24 ECTS in the language area of reference over three years during their undergraduate degree programme.

The interview is conducted via the Microsoft TEAMS platform. No later than the day before the date of the interview, candidates receive an invitation by e-mail from the coordinating professor. During the interview, candidates must show a valid identity document and any documentation deemed useful for the purpose of verifying their syllabus (e.g. programmes of courses taken during the undergraduate degree programme). The outcome of the interview is communicated at the end of the interview.

Candidates who have been assessed positively but who show gaps in the areas indicated in section 1.1. CURRICULAR REQUIREMENTS may be assigned a bound examination (see section 6 ENROLMENT AND PRE-ENROLMENT). Candidates who are found to lack the years in the language(s) of specialisation required in the CURRICULAR REQUIREMENTS section of the chosen profile, may not enrol in the programme.

Candidates who do not reserve their place within the deadlines indicated in section 3 ADMISSION PROCEDURES AND DEADLINES, depending on the phase they belong to, are considered as having withdrawn and cannot enrol in the profile of interest.

5. EVALUATION OF THE SYLLABUS

The **evaluation** of the syllabus is carried out remotely and is aimed at verifying that the required teaching content has been covered in the undergraduate degree programme syllabus. Following this assessment, candidates are notified by e-mail of the outcome.

Candidates who do not reserve their place within the deadlines indicated in paragraph 3 ADMISSION PROCEDURES AND DEADLINES, depending on the phase to which they belong, are considered as having withdrawn and cannot enrol in the profile of interest.

6. ENROLMENT AND PRE-ENROLMENT

Graduate candidates must reserve their place, paying the first instalment of university fees and contributions, by the deadlines indicated in Section 3 ADMISSION PROCEDURES AND DEADLINES and proceed to **enrolment** through the Enrolment Portal**.**

For those who have reserved their place by **12 August 2024**, the deadline for registration is **12 September 2024.** If a place is reserved **after 12 August 2024**, the deadline for registration is **30 days from the date the place is reserved** and **no later than 31 December 2024**.

To find out about the enrolment procedure, candidates should consult the Enrolment Portal User Guide.

Graduate candidates who have been assigned curricular integrations and candidates about to graduate, must reserve their place by paying the first instalment of fees and university contributions through the Enrolment Portal, within the deadlines indicated in paragraph 3 ADMISSION PROCEDURES AND DEADLINES and **proceed immediately to pre-enrolment** through the Enrolment Portal.

Pre-registration to the Graduate degree Programme, which must in any case take place no later than **31 December 2024**, is accepted subject to and is conditional upon

- the fulfilment of the curricular integrations assigned, by the deadlines set out below;
- the attainment of the qualification within the deadlines envisaged by the admission procedures.

Pre-enrolled candidates reserve their place with the right to attend the Graduate Programme from the start. They are required to complete their enrolment immediately after obtaining their degree and/or after having fulfilled the curricular integrations assigned.

To find out about the pre-enrolment and enrolment procedure, candidates should consult the Enrolment Portal User Guide.

Curricular integration: Candidates who have been assigned curricular additions, once pre-enrolled, are required to complete them from the September/October 2024 exam session and by the January/February 2025 exam session. Failure to pass these examinations will prevent enrolment in the Graduate degree Programme. Students may attend lectures on the subjects included in the degree curriculum, but may not sit the relevant examinations until the integrations have been registered and the enrolment completed.

For those enrolled who have taken the English test, the participation fee paid to take the test will be deducted from the total amount of university contributions for the 2024/2025 academic year.

For further information, consult the General University tuition fee regulations for the academic year 2024/2025.

7. CANDIDATES WITH DISABILITIES OR WITH SPECIFIC LEARNING DISORDERS (SLD)

Candidates with disabilities or Specific Learning Disorders (SLD) are required to upload their disability report or certificate of SLD in the appropriate section of their profile in the Enrolment Portal. For further information please contact the secretariat of the **Services for Inclusion.**

Students admitted to the Programme with a **certified disability equal to or greater than 66% and/or students with a recognised disability pursuant to art. 3, paragraph 1 or paragraph 3, of Law 104/1992, are entitled to total exemption from tuition fees and university contributions** and are required to pay €100 when reserving a place on the Programme. To obtain the exemption, the disability report must be uploaded in the "Profile" section of the Enrolment Portal.

8. TRANSFER FROM ANOTHER UNIVERSITY, SECOND DEGREE AND RESUMPTION OF CAREER

Candidates wishing to transfer from another university, enrol in a second degree or resume their university career must meet the ADMISSION REQUIREMENTS and comply with the deadlines and procedures set out in section 3 ADMISSION PROCEDURES AND DEADLINES.

Candidates must submit their application for admission to the Graduate degree Programme in **Foreign Languages, Literatures and Cultures** through the Enrolment Portal. Following admission, it is necessary to reserve the place, pay the first instalment and the secretarial fees, and submit the application through the Enrolment Portal within the deadlines indicated in section 3 ADMISSION PROCEDURES AND DEADLINES.

Candidates who transfer from another university, after having reserved their place, may sit other examinations, at their university of origin, until they submit their **Transfer Application,** which must normally be submitted no later than **16 December 2024**. The place is reserved when the documentation submitted is validated by the Student Services Centre.
The competent teaching structure will only assess examinations taken and recorded up to the submission of the Transfer Application.

Candidates enrolling for a second degree, after reserving their place by paying the first instalment and the secretarial fees, must submit an **Application for a Second Degree,** which must normally be submitted no later than **31 December 2024.** The degree from the home programme must necessarily be obtained by 31 December 2024. The place is reserved when the submitted documentation is validated by the Student Services Centre.

Candidates resuming their career, after having paid the first instalment and the secretarial fees, must submit an **Application for Resumption of Career,** which must normally be submitted no later than **16 December 2024**. The place is reserved when the documentation submitted is validated by the Student Services Centre.

The year of admission will be assessed by the Faculty Council or a delegated commission, which will take into consideration the candidate's entire academic career.

9. PROGRAMME CHANGE WITHIN UNIVERSITÀ CATTOLICA

Candidates wishing to transfer to a programme/profile within Università Cattolica must meet the ADMISSION REQUIREMENTS and comply with the deadlines and procedures indicated in section 3 ADMISSION PROCEDURES AND DEADLINES.

Depending on the admission phase to which they belong, candidates must submit their application for admission to the Graduate degree Programme in **Foreign Languages, Literatures and Cultures** through the Enrolment Portal. Following admission, it is necessary to reserve the place, pay the first instalment and secretarial fees, and submit the application through the Enrolment Portal within the deadlines indicated in section 3 ADMISSION PROCEDURES AND DEADLINES.

After reserving a place, it is possible to take other examinations of the programme/profile of origin until the start of the Change procedure, which is done by clicking the "**Proceed with Change"** function in the Enrolment Portal, normally no later than **16 December 2024.**
The competent teaching structure will only assess the examinations taken and recorded until the start of the Change procedure.

The year of admission will be assessed by the Faculty Council or a delegated commission, which will take into consideration the candidate's entire academic career.

10. CONTACTS

For further information and clarifications, please use the "Request for information on graduate programmes" or consult the FAQ.

For support in using the Enrolment Portal, use the "Assistance" button in the Portal itself.

Candidates with a foreign qualification can click on the following link: https://unicattolica.tfaforms.net/217939.

11. FINAL NOTES AND PERSON IN CHARGE OF THE PROCEDURE

The "General regulations for determining university tuition fees for the a.y. 2024/2025" apply to enrolled students.

Students are required to read any additions, changes, updates to these procedures published on the website of Università Cattolica.

Candidates must ensure that they have correctly completed the necessary steps for admission to the Programme.

In accordance with law no. 241/1990, the person responsible for this admission procedure is Gabriele Montoli (Student Career Services Director).

Milan, 17 April 2024