



## Admission procedures undergraduate degree programmes

Faculty of ECONOMICS

Undergraduate degree programme in **Economics and Management** (Class L-18)

Academic year 2024/2025

Campus of Milan

Programme delivered in English

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## 1. ADMISSION REQUIREMENTS

The following categories are eligible for the undergraduate degree programme in Economics and Management:

- diploma holders or students about to obtain their diploma enrolled in the school year 2023/2024 in the final year of an **Italian secondary school** in Italy or abroad.  
Diploma holders and students about to obtain their diploma enrolled in *European Schools* that issue the European Baccalaureate Diploma or at *German Schools* in Italy that issue a qualification equivalent to the Italian High School Diploma are included in this category.  
NOTE: Non-EU applicants needing study visas should contact the International Admissions Office;
- diploma holder candidates from an **Italian four-year secondary school cycle**. In this case, before proceeding, it is necessary to contact the [Student Services](#): the competent teaching structures must define the contents, duration and methods for the fulfilment of the training obligations;
- holders of a **foreign academic qualification**, if recognised as eligible for admission to Italian universities in accordance with the provisions issued by the Ministry of Universities and Research, the Ministry of Foreign Affairs and the Ministry of the Interior.  
These candidates will follow dedicated methods and procedures:  
<https://international.unicatt.it/ucscinternational-undergraduate-programmes>.

### 1.1 LANGUAGE REQUIREMENT

To enrol in the Economics and Management programme, candidates must have an adequate level of English, at least B2. Applicants must therefore hold one of the following language certificates, achieved as of 1<sup>st</sup> January 2022:

- Cambridge English: First: FCE - B2
- Cambridge English: Advanced: CAE - C1
- Cambridge English: Proficiency: CPE - C2
- Cambridge English: Business Vantage: BEC - B2
- Cambridge English: Business Higher: BEC - C1
- IELTS with score from 6 (B2)
- TOEFL IBT with score from 84 (B2)
- Trinity College London: ISE II (B2)
- Trinity College London: ISE III (C1)
- Trinity College London: ISE IV (C2)
- Pearson: PTE Academic with score from 46 (B2)

Candidates in the following categories are exempt from having a language certificate:

- Candidates who have **attended the fourth year of secondary school in an English-speaking country**.
- Candidates who have taken and passed, with a level of B2 or higher, an online English test, in accordance with the procedures and timeframe indicated in the specific [notice](#).

Candidates must meet the language requirement by the registration deadline for the session of interest (see section 3).

## 2. NUMBER OF PLACES

There are **230 places** for the undergraduate degree programme in Economics and Management, **120 of which are reserved for candidates with foreign qualifications**.



### 3. ADMISSION PROCEDURES AND DEADLINES

Places for the undergraduate degree programme in Economics and Management are allocated, after passing an **admission test**, in **chronological order** with place reservation, through payment of the first instalment of university fees and contributions.

#### 3.1 ADMISSION TEST

The test is **online** and is delivered in English. It lasts 60 minutes and consists of 48 questions divided into 4 subject areas:

- 12 Logic questions
- 12 Maths questions
- 12 Reading Comprehension questions
- 12 English questions

Candidates will find several tools on the [course page](#) in preparation for the test:

- Practical instructions: [INSTRUCTIONS FOR THE ONLINE ADMISSION TEST](#);
- DEMO test: facsimile of the admission test;
- Simulations and exercises in mathematics;
- Preparation book for the area of Mathematics.

#### 3.2 WHO MUST TAKE THE ADMISSION TEST

The following candidates must take the admission test:

- diploma holders or those enrolled in the a.y. 2023/2024 in their final year of an Italian secondary school in Italy or abroad;
- diploma holders or those enrolled in the a.y. 2023/2024 in their final year at European Schools awarding the Diploma di Licenza Liceale Europea (European High School Diploma), considered an equivalent title to the Italian State Exam Diploma;
- diploma holders or those enrolled in the a.y. 2023/2024 in their final year at German schools in Italy who have obtained/are obtaining a qualification equivalent to the Italian secondary school diploma.

Candidates who have taken and passed one of the following examinations in English of at least 8 ECTS are exempt from taking the test:

- Principles of management  
(sds: SECS-P/07);
- Microeconomics  
(sds: SECS-P/01);
- Fundamentals of law  
(sds: IUS/01 and/or IUS/04);
- Mathematics  
(sds: SECS-S/06 and/or MAT/05).

Applicants with an ongoing, interrupted or completed university career should consult the procedures relating to transfer from another programme within Università Cattolica, transfer from another university, second degrees or career resumption (paragraph 7 TRANSFER FROM ANOTHER UNIVERSITY, TRANSFER FROM ANOTHER DEGREE PROGRAMME WITHIN UNIVERSITÀ CATTOLICA, SECOND DEGREE AND RESUMPTION OF CAREER).

#### 3.3 HOW TO REGISTER FOR THE ADMISSION TEST

To register for the admission test, applicants must use the [Enrolment Portal](#), uploading the required documentation, which is checked and validated by the relevant offices, selecting the date and paying the registration fee, equal to € 60.

To find out how to register for the admission test, please consult the [Enrolment Portal User Guide](#).



### 3.4 REGISTRATION DEADLINES FOR THE ADMISSION TEST

You can choose the date and time for each session, considering that each round has a limited number of places.

Below are the dates of the tests and the deadlines for registration and publication of the results:

Table 1

DATE OF ADMISSION TEST*	APPLICATION PERIOD**		PUBLICATION OF RESULTS***	RESERVATION OF PLACE**		
	FROM...	TO...		TEST SCORE ≥ 80	TEST SCORE ≥ 70	TEST SCORE ≥ 60
<b>1, 2, 3 FEBRUARY 2024</b>	16 November 2023 at 3:00 pm	24 January 2024 at 11:59 pm	12 February 2024 at 3:00 pm	12 February 2024 at 3:00 pm	15 February 2024 at 3:00 pm	20 February 2024 at 3:00 pm
<b>11,12,13 APRIL 2024</b>	21 February 2024 at 3:00 pm	3 April 2024 at 11:59 pm	22 April 2024 at 3:00 pm	22 April 2024 at 3:00 pm	29 April 2024 at 3:00 pm	3 May 2024 at 3:00 pm
<b>29 MAY 2024</b>	29 April 2024 at 3:00 pm	21 May 2024 at 11:59 pm	5 June 2024 at 3:00 pm	5 June 2024 at 3:00 pm	10 June 2024 at 3:00 pm	13 June 2024 at 3:00 pm
<b>18 JULY 2024</b>	20 June 2024 at 3:00 pm	11 July 2024 at 11:59 pm	25 July 2024 at 3:00 pm	25 July 2024 at 3:00 pm		
<b>10 SEPTEMBER 2024</b>	31 July 2024 at 3:00 pm	4 September 2024 at 11:59 pm	17 September 2024 at 3:00 pm	17 September 2024 at 3:00 pm		
<b>24 SEPTEMBER 2024</b>	9 September 2024 at 3:00 pm	19 September 2024 at 11:59 pm	1 October 2024 at 3:00 pm	1 October 2024 at 3:00 pm		

\* Admission tests, in the sessions following the first one, will only be held if there are still places available.

\*\* Candidates with disabilities or specific learning disorders (SLD) must refer to the deadlines in paragraph 6.

\*\*\* Any changes in the publication of results and in the dates of reservation of place will be communicated by e-mail to the concerned candidates.

A few days before the test, credentials for accessing the test platform will be sent by e-mail. You will also be asked to take a demo, which is **STRONGLY RECOMMENDED** to avoid errors that could cause problems during the actual test.

### 3.5 HOW ELIGIBILITY IS OBTAINED: CALCULATION OF SCORES

To qualify, candidates must score a minimum of 60 points and correctly answer at least 6 questions in the areas of Logic, Text Comprehension and English and 4 questions in the area of Mathematics.

The total score is calculated by adding up:

#### 1. ADMISSION TEST SCORE

Correct answer: 1.5 points

Answer not given: 0 points

Incorrect answer: - 0.30 points

#### 2. EDUCATIONAL BACKGROUND SCORE

A maximum of 28 points will be awarded for the grades obtained in the 3<sup>rd</sup> and 4<sup>th</sup> year of secondary school in **Italian, history, mathematics** and the **first foreign language** as shown below:

- Grade 6: 2.5 points



- Grade 7: 3 points
- Grade  $\geq 8$ : 3.5 points.

### 3. EXTRACURRICULAR CERTIFICATIONS SCORE

A maximum of 5 points is awarded for extracurricular certifications, as follows:

ECDL/EIPASS computer certification: 1.5 points

Language certification (\*): 3.5 points

(\*) The language certifications considered valid for scoring purposes are listed in ANNEX 1.

The marks and certificates must be entered and self-certified by the student, under his/her own responsibility, when completing the application form for the test. Candidates must upload the required documentation through the [Enrolment Portal](#). In order to attain the above scores, it is necessary that the report cards, any linguistic certification(s) and any IT certification are valid within the registration deadlines indicated in Table 1.

The data entered are verified by the competent offices against the documents uploaded (Università Cattolica reserves the right to verify the data declared, in accordance with the regulations in force, DPR 445/2000 and subsequent amendments and additions).

### 3.6 PUBLICATION OF RESULTS AND PLACE RESERVATION

The results are published in the LIST OF TESTS section of the [Enrolment Portal](#). Eligibility does not expire, and it is possible to reserve a place in staggered order according to the marks obtained, according to the timetable shown in Table 1. It is possible to reserve a place and enrol in the Economics and Management programme **until all places have been filled**.

If you do not pass the test, you can retake it in one of the following scheduled sessions, if places are available.

In order to reserve a place on the programme, it is necessary to pay the first instalment of the university fees for the 2024/2025 academic year (1,470 €) through the [Enrolment Portal](#).

Reservation is only possible if places are available, even if the result of the test is positive. The result obtained for the Economics and Management programme is valid for enrolment in all Italian-language programmes in the Faculty of Economics, therefore candidates may change their programme of enrolment before reserving a place.

In order to reserve their place, in the event of an internal transfer, transfer from another university, second degree or resumption of their career, candidates must pay the first instalment of their university fees for the academic year 2024/2025 and the secretarial fees and upload the signed application through the [Enrolment Portal](#). The place is reserved when the documentation is valid.

To find out about the procedure for reserving a place, candidates have to consult the [Enrolment Portal User Guide](#).

For candidates entitled to exemption from university fees see *paragraph 6*.

### 3.7 FURTHER INFORMATION

After the last test, if there are still places available and only if there are no eligible candidates who can be enrolled, the Faculty reserves the right to admit unsuccessful candidates on the basis of their marks.

In this case, a specific notice will be given, and they will be assigned the relevant Additional Training Obligations (OFAs).

## 4. REGISTRATION

Candidates who have reserved a place must register by the deadlines indicated in paragraph 4.1, using the Enrolment Portal (see [Enrolment Portal User Guide](#)).



Registration is only possible after a secondary school diploma/qualification has been obtained, which is self-certified by the student in the Application Form.

Final acceptance of the enrolment documentation will in any case take place following subsequent in-depth checks. The student will be notified by email in the event of a negative outcome.

In the event that false or mendacious statements are found in the documentation submitted by candidates, or that false documents are formed or used, without prejudice to the sanctions provided for by the Penal Code and the relevant legislation in force (articles 75 and 76 D.P.R. 445/2000), the latter will be irrevocably barred from completing their enrolment. The University will take steps to recover any benefits granted and will not proceed, except in exceptional cases duly substantiated, to reimburse the fees and tuitions paid.

At the same time as enrolment and in any case by the end of November 2024, the student undertakes to submit online the income data and documents via the "Compila redditi" (Fill in income declaration) application (accessible from iCatt) required to determine the university contribution and tuition fees for the academic year 2024/2025.

#### 4.1 TIMING OF REGISTRATION

For those who have reserved their place by **12 August 2024**, the deadline for registration is **12 September 2024**.

If a place is reserved after **12 August 2024**, the deadline for registration is 30 days from the date the place is reserved.

### 5. VERIFICATION OF INITIAL PREPARATION (VPI)

The admission test includes the Verification of Initial Preparation (VPI).

Candidates scoring between 4 and 6 in the Mathematics subject area will be required to take an **OFA** (Additional Training Obligation) consisting of and coinciding in a preliminary course in Mathematics. It is compulsory to attend this course and pass the final examination within the first year of the programme. In the event of failure, students will be enrolled in the first year as repeating students.

Candidates who transfer from another university, change programme within Università Cattolica, take a second degree or resume their university career are exempt from taking the admission test, upon passing one of the four exams listed in paragraph 3.2 WHO MUST TAKE THE ADMISSION TEST, and are automatically recognised as having passed the initial admission test and, as a result, no OFA will be assigned.

### 6. CANDIDATES WITH DISABILITIES OR SPECIFIC LEARNING DISORDERS (SLDS)

Candidates with disabilities or specific learning disorders (DSA) must:

1. upload, in the specific section of their account in the Enrolment Portal User, the disability report or the certificate relating to SLD;
2. send an email, if they intend to require compensatory measures, to [servizi.inclusione-mi@unicatt.it](mailto:servizi.inclusione-mi@unicatt.it) or [servizi.dsabes-mi@unicatt.it](mailto:servizi.dsabes-mi@unicatt.it), **by the dates indicated below**, attaching the "Form requesting compensatory measures and authorisation to process data for candidates with disabilities or Specific Learning Disorders (SLD)", which can be downloaded [here](#) and is also available in the "Admissions and enrolment" section of the programme page.

Table 2

DATE OF ADMISSION TEST*	DEADLINE FOR SUBMISSION OF DOCUMENTATION
1,2,3 FEBRUARY 2024	Within 23 January 2024





<b>11,12,13 APRIL 2024</b>	Within 2 April 2024
<b>29 MAY 2024</b>	Within 20 May 2024
<b>18 JULY 2024</b>	Within 10 July 2024
<b>10 SEPTEMBER 2024</b>	Within 3 September 2024
<b>24 SEPTEMBER 2024</b>	Within 18 September 2024

\* Admission tests, in the sessions following the first one, will only be held if there are still places available.

It should be noted that:

- the application for the admission test must necessarily be submitted via the [Enrolment Portal](#);
- the 'Form requesting compensatory measures' sent after the deadlines indicated above, will not be considered;
- in case of repetition of the test, it will be necessary to repeat the procedure, sending the 'Form requesting compensatory measures' to the Services for Inclusion, in order to have the compensative measures required;
- candidates are invited to select the first shifts available within the day, in order to properly manage the compensative means designated.

For further information, candidates can contact the [Services for Inclusion](#).

Students admitted to the course with a **certified disability equal to or greater than 66% and/or students with a recognised disability pursuant to art. 3, paragraph 1 or paragraph 3, of Law 104/1992, are entitled to total exemption from tuition fees and university contributions** and are required to pay €100 when reserving a place on the course. To obtain the exemption, the disability report must be uploaded in the "Profile" section of the [Enrolment Portal](#).

#### **7. TRANSFER FROM ANOTHER UNIVERSITY, TRANSFER FROM ANOTHER DEGREE PROGRAMME WITHIN UNIVERSITÀ CATTOLICA, SECOND DEGREE AND RESUMPTION OF CAREER**

Applicants wishing to transfer from another university, transfer from another degree programme within Università Cattolica, enrol in a second degree programme or resume their university career must meet the admission requirements and comply with the above deadlines and procedures using the [Enrolment Portal](#).

Candidates who wish to register for the first session of tests can use the [Enrolment Portal](#) from **10 January 2024**.

Only candidates who have passed one of the following examinations in English of at least 8 ECTS are exempt from taking the admission test:

- Fundamentals of management (sds: SECS-P/07);
- Microeconomics (sds: SECS-P/01);
- Fundamentals of law (sds: IUS/01 and/or IUS/04);
- Mathematics



(sds: SECS-S/06 and/or MAT/05).

Candidates, before proceeding, should consult the course-specific procedures at the following links:

- Transfer from another university: <https://studenticattolica.unicatt.it/studenti-corsi-e-carriera-trasferimenti>
- Transfer from another degree programme: <https://studenticattolica.unicatt.it/studenti-corsi-e-carriera-passaggio-interno-di-corso-di-laurea>
- Second degree and career resumption: <https://studenticattolica.unicatt.it/studenti-corsi-e-carriera-seconde-lauree-ripresa-carriera>.

## 8. CONTACTS

For further information and clarifications, candidates can use the "[Request for information on undergraduate degree programmes](#)" service or consult the [FAQ](#).

Candidates who may need support in using the Enrolment Portal, can use the "Support" button in the Enrolment Portal.

Candidates with a foreign qualification can use the "[Contact us](#)" service: [https://unicattolica.tfaforms.net/217910?tfa\\_95=tfa\\_113](https://unicattolica.tfaforms.net/217910?tfa_95=tfa_113).

## 9. FINAL NOTES AND PERSON IN CHARGE OF THE PROCEDURE

For students enrolled in undergraduate degree programmes, the 'General regulations for determining university fees for the academic year 2024/25' apply.

Students are required to read any additions, changes, updates to these rules published on the website of Università Cattolica.

Applicants must ensure that they have correctly completed the necessary steps for admission to the course.

In accordance with law no. 241/1990, the person in charge of the procedure is Gabriele Montoli (Director of Student Career Services Management).

*Milan, 16 November 2023*





ANNEX 1

<b>Language certifications that get points for the admission test to degree programmes in the Faculty of Economics for the academic year 2024/2025</b>				
<b>Language</b>	<b>Certifying body</b>	<b>Name of certificates</b>	<b>CEFR</b>	
FRENCH	Ministère Français de l'Éducation Nationale Enseignement Supérieur ou Recherche	Diplôme d' Etudes en Langue Française (DELF)	DELF B1	
			DELF B2	
		Diplôme Approfondi en Langue Française (DALF)	DALF C1	
			DALF C2	
		EsaBac	B2	
ENGLISH	Cambridge English Language Assessment	Cambridge English: Preliminary	PET - B1	
		Cambridge English: First	FCE - B2	
		Cambridge English: Advanced	CAE - C1	
		Cambridge English: Proficiency	CPE - C2	
		Cambridge English: Business Preliminary	BEC - B1	
		Cambridge English: Business Vantage	BEC - B2	
		Cambridge English: Business Higher	BEC - C1	
	British Council - IDP: IELTS Australia - Cambridge English Language Assessment	IELTS		4.5-5.0 B1
				5.5-6.5 B2
				7.0-7.5 C1
				8.0-9.0 C2
	ETS	TOEFL IBT		50 - 64 B1
				65 - 93 B2
				94 - 110 C1
				111 - 120 C2
	PEARSON		PTE Academic (score 35 to 45)	B1
			PTE Academic (score from 46 to 63)	B2



		PTE Academic (score from 64 to 77)	C1
		PTE Academic (score 78 to 90)	C2
	TRINITY COLLEGE LONDON	ISE I	B1
		ISE II	B2
		ISE III	C1
		ISE IV	C2

SPANISH	Instituto Cervantes	Diploma de Español	Nivel B1
			Nivel B2
			Nivel C1
			Nivel C2

GERMAN	Goethe-Institut	Goethe -Zertifikat B1: Zertifikat Deutsch	B1
		Goethe -Zertifikat B2	B2
		Goethe -Zertifikat C1	C1
		Goethe -Zertifikat C2	C2
	Österreichisches Sprachdiplom Deutsch	ÖSD Zertifikat Deutsch Österreich B1 (ZDÖ B1)	B1
		ÖSD Zertifikat B2 (ZB2)	B2
		ÖSD Zertifikat C1 (ZC1)	C1
		ÖSD Zertifikat C2 (ZC2)	C2
	DAAD	Test DaF Stoves 2	B1
		Test DaF Stoves 3	B2.1
		Test DaF Stoves 4	B2.2 - C1.1
		Test DaF Stoves 5	C1.2
	Telc Language Test	TelcDeutsch - B1	B1
		TelcDeutsch - B2	B2
		TelcDeutsch - C1	C1



		TelcDeutsch - C2	C2
	Kultusministerkonferenz der Bundesrepublik Deutschland (KMK)	DSD I	B1
		DSD II (from 31 to 48)	B2
		DSD II (from 52 to 96)	C1