

STUDENT INFORMATION FORM FOR INTERNSHIP REQUESTS

This form is intended for students who plan to participate in a curricular internship (sometimes referred to as stage or tirocinio in Italy). By completing this form, you agree to share your this information with the university staff and partners involved in organizing your practical work experience activities.

This form must be completed and returned to the Internship/Stage Coordinator/Tutor on the Rome campus. The information will be used and shared for the sole purpose of registering and organizing your internship or practical work experience.

Faculty of Economics, LAUREAIN
(magistrale o triennale)

Profile: Student ID number: Year of Program.....

I, the undersigned,
(Name and Last Name)

Born on.....in.....

tel. cell. *

e-mail (icatt)
(please print clearly)

HEREBY COMMUNICATES THAT I AM INTERESTED IN PARTICIPATING IN A CURRICULAR PRACTICAL WORK EXPERIENCE OR INTERNSHIP

As indicated and approved by the Faculty for the completion of the above mentioned degree program:

FOR academic credit

NOT for academic credit

AT OR FOR A COMPANY IDENTIFIED AND ORGANIZED THROUGH THE UNIVERSITY PARTNERSHIP AND NETWORK

AT OR FOR A COMPANY IDENTIFIED and ORGANIZED ON MY OWN (Any student initiated proposals must be approved by the faculty prior to organizing the internship)

Known as.....and located.....
(Indicate the name and location of company here and please attached all required documentation for the proposed organization)

Professional role, department or activities I wish to learn about are:.....

I am available to begin the internship starting from the month of:.....

Note¹:

Signed in Roma on

FIRMA/SIGNATURE

Attachments::

- Resume in the standard EU CV format (please send it in electronic form to the internship coordinator)
- Academic transcript with all graded/registered exams (you may attach a self declaration of exams that you have taken which are not yet officially registered as well. Please include your grades.)
- In cases which a student has proposed their own organization, please attach all information about the organization and appropriate contacts including the organizational websites and name of person who the university may call in reference to the student's proposal)

¹ In the note students can indicate relevant information about his/her internship or his/her situation such as internships to be held abroad, requirement not achieved yet and so on...